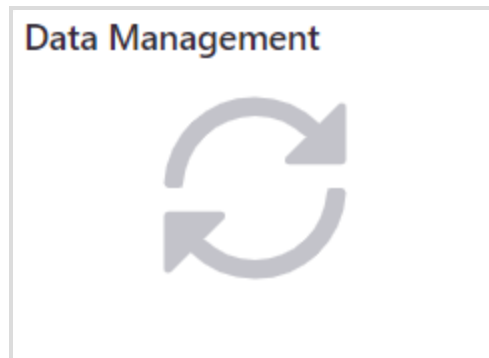


Integrating HRIS API

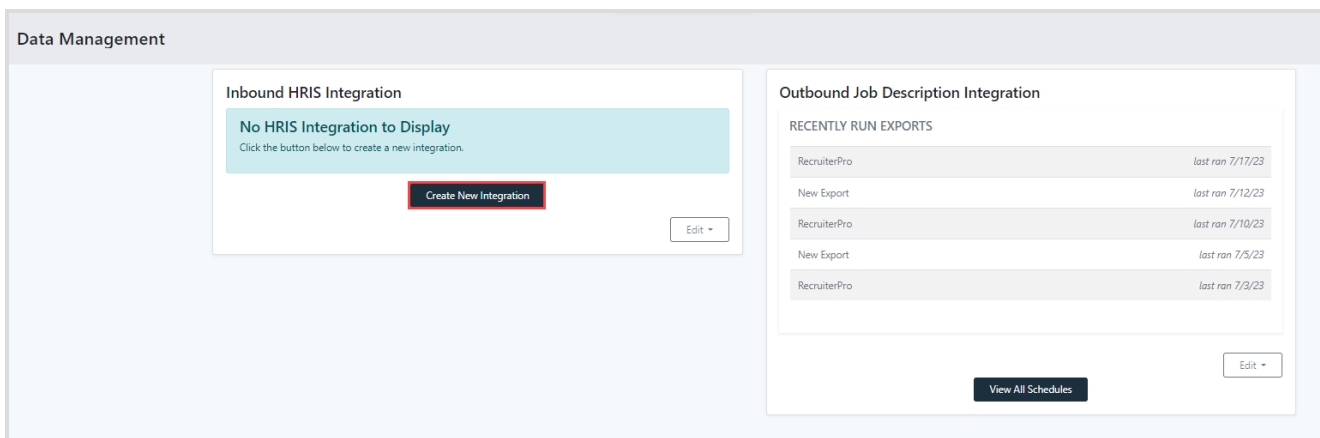
Users who have the **Data Management** tile enabled can integrate their HRIS API. If you'd like to use the **Data Management** feature, contact [Payscale Support](#) through the **Connect** tile.

To integrate an HRIS API:

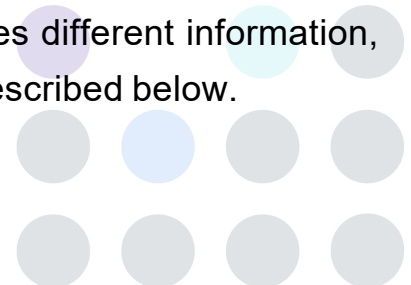
1. From the dashboard, click the **Data Management** tile.



2. Within the **Inbound HRIS Integration** section, click **Create New Integration**.

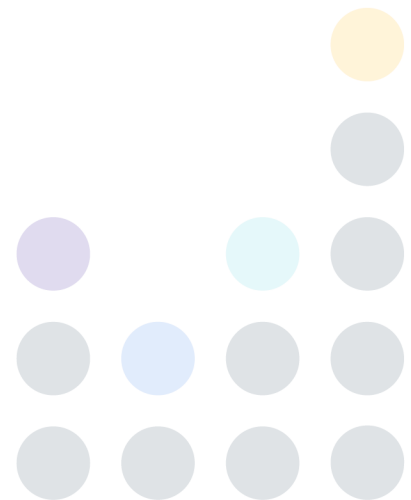


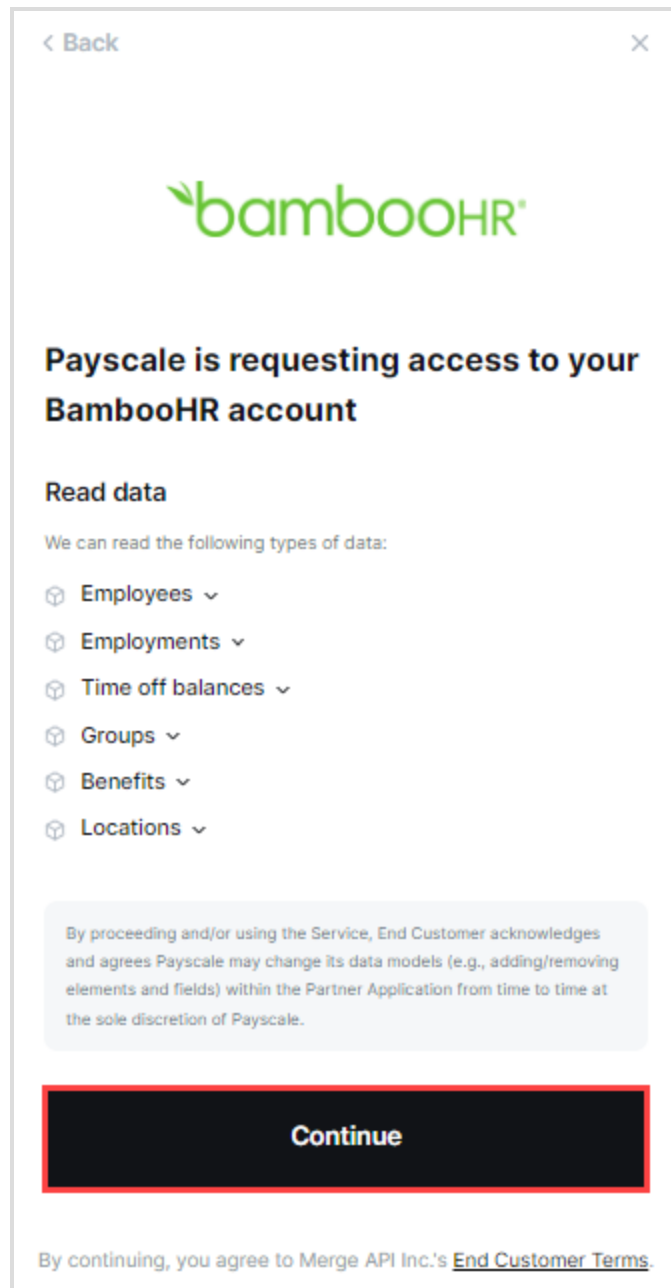
3. Select a vendor and click **Next**. Each vendor requires different information, and the steps for integration may vary from what is described below.



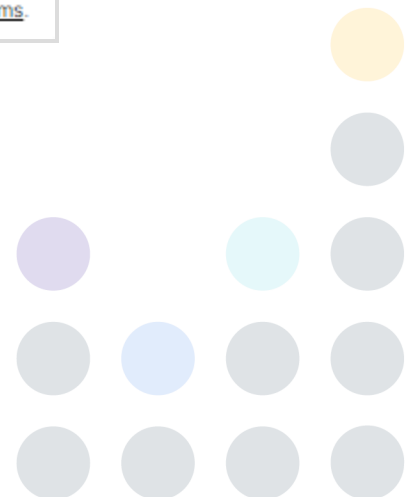


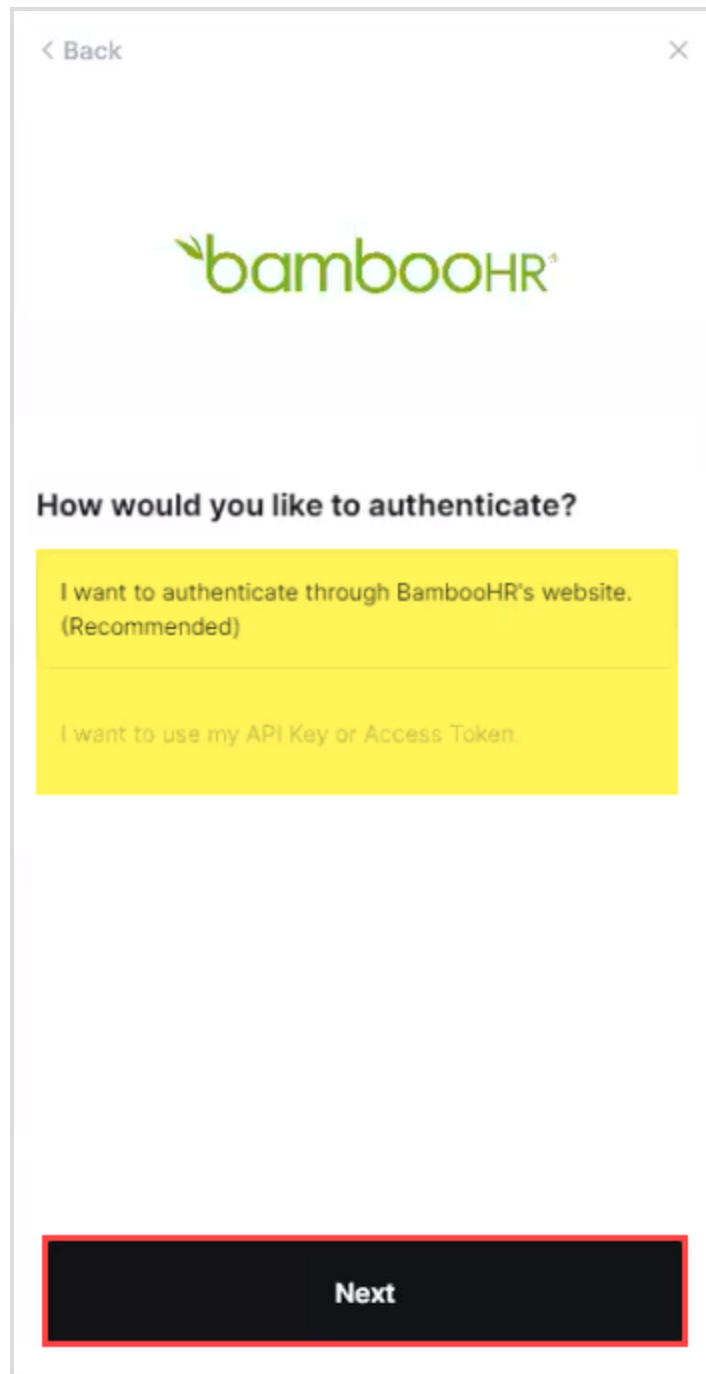
4. From the popup window:
 - a. Click **Continue**.





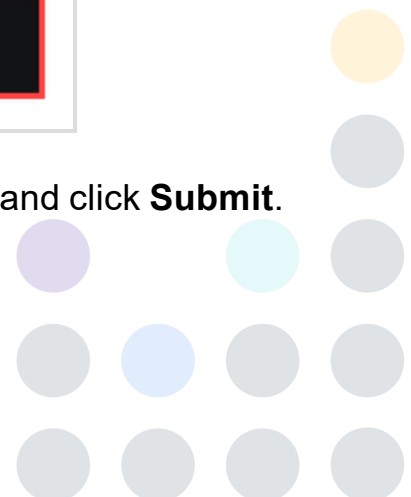
b. Select your authentication method and click **Next**.

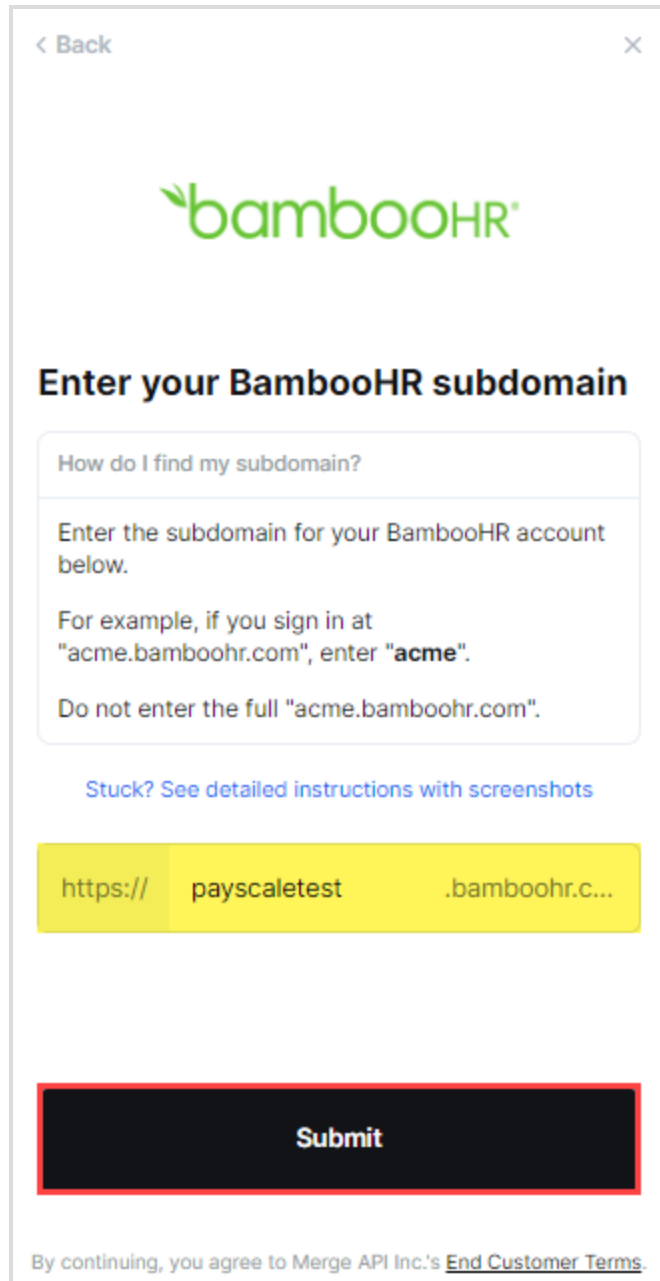




The image shows a mobile application modal for BambooHR authentication. At the top left is a '< Back' button and at the top right is a close 'X' button. The BambooHR logo is centered. Below the logo is the question 'How would you like to authenticate?'. There are two yellow selection boxes: the top one contains 'I want to authenticate through BambooHR's website. (Recommended)' and the bottom one contains 'I want to use my API Key or Access Token.'. At the bottom of the modal is a black button with a red border labeled 'Next'.

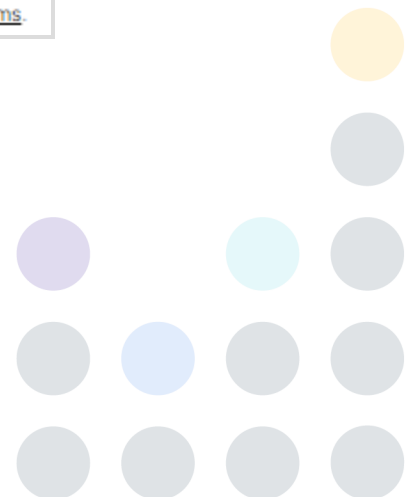
c. Within the associated field, enter your subdomain and click **Submit**.

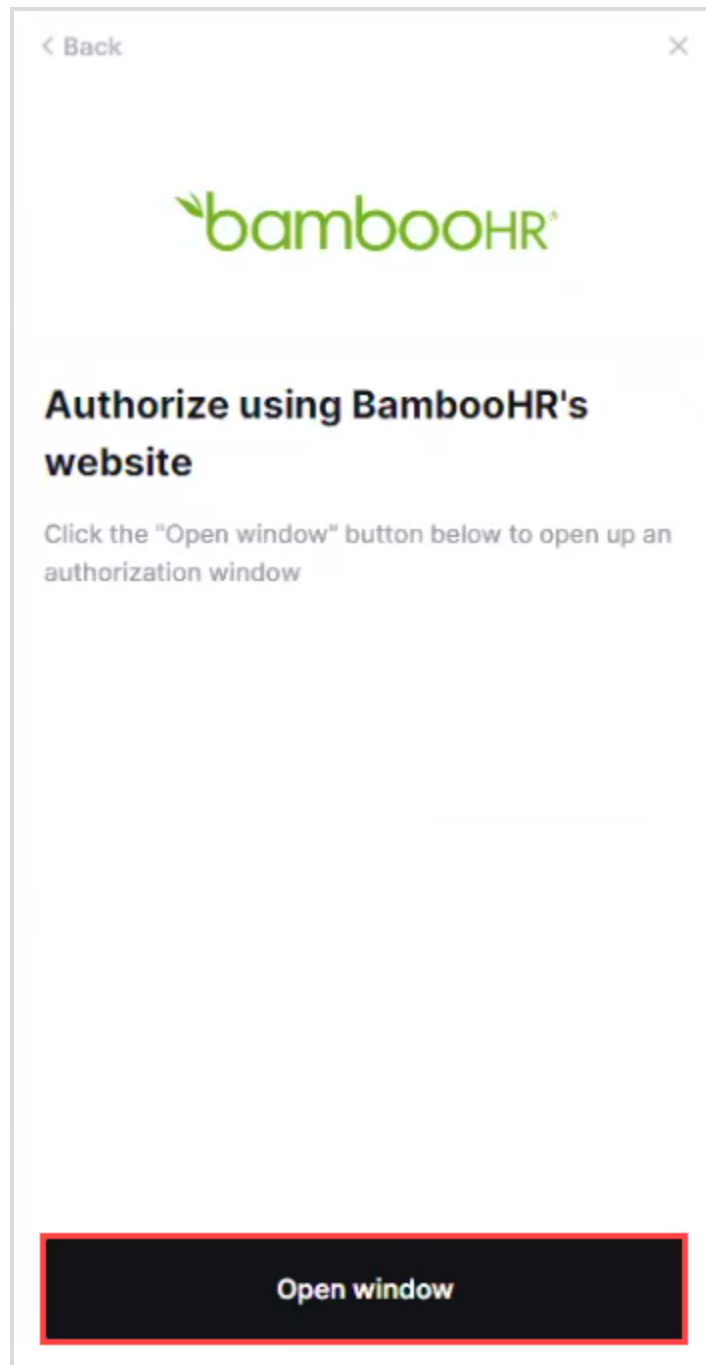




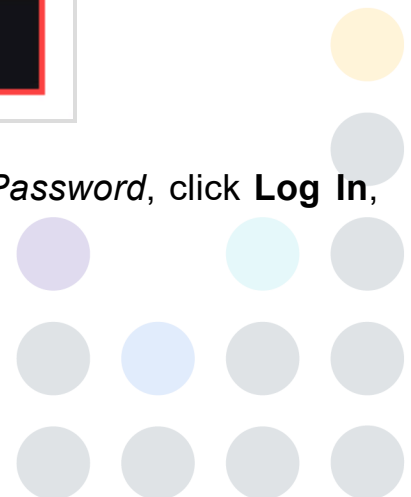
The screenshot shows a mobile interface for entering a BambooHR subdomain. At the top left is a back arrow and the text '< Back', and at the top right is a close icon 'x'. The BambooHR logo is centered. Below it is the heading 'Enter your BambooHR subdomain'. A text box contains the question 'How do I find my subdomain?' followed by instructions: 'Enter the subdomain for your BambooHR account below. For example, if you sign in at "acme.bamboohr.com", enter "acme". Do not enter the full "acme.bamboohr.com".' A blue link 'Stuck? See detailed instructions with screenshots' is below the text. A yellow input field contains the text 'https:// payscaletest .bamboohr.c...'. A black 'Submit' button with a red border is at the bottom. At the very bottom, a small text line reads 'By continuing, you agree to Merge API Inc.'s [End Customer Terms](#)'.

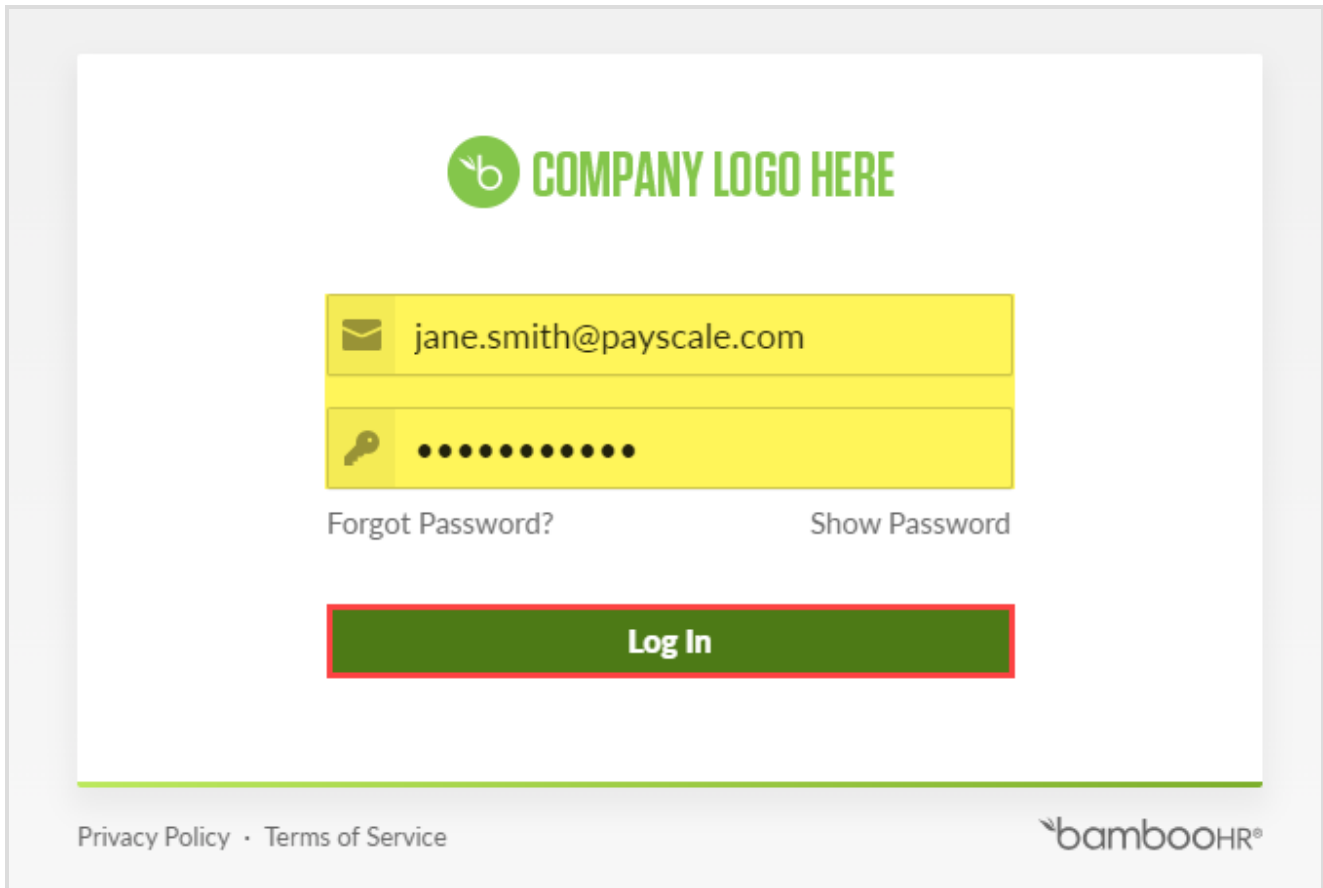
d. Click **Open window**.



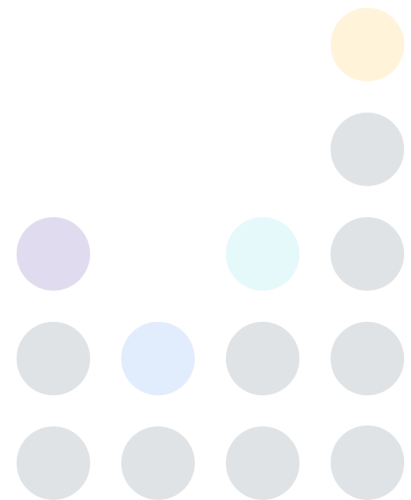


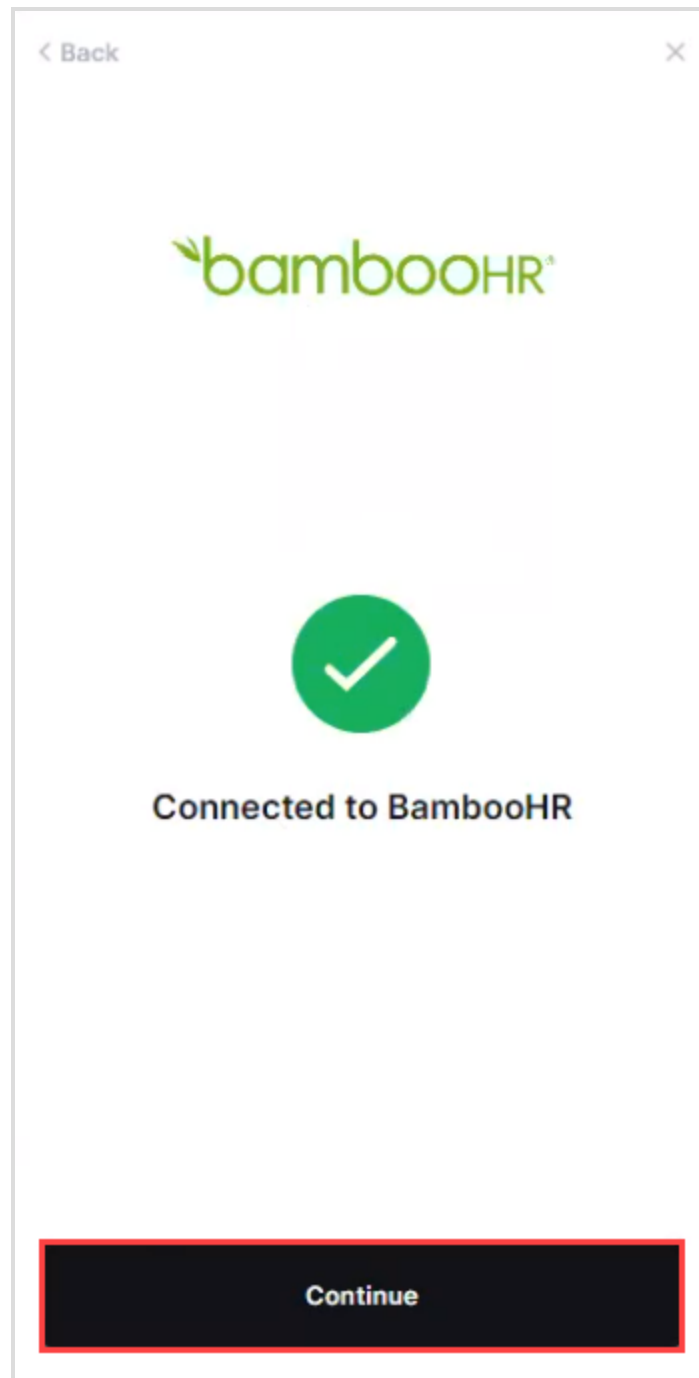
- e. From the popup window, enter your *Email* and *Password*, click **Log In**, and return to Payfactors.



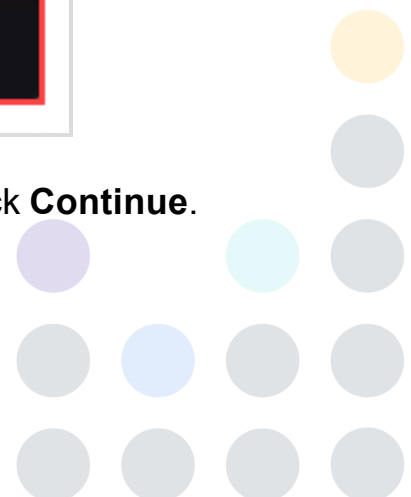


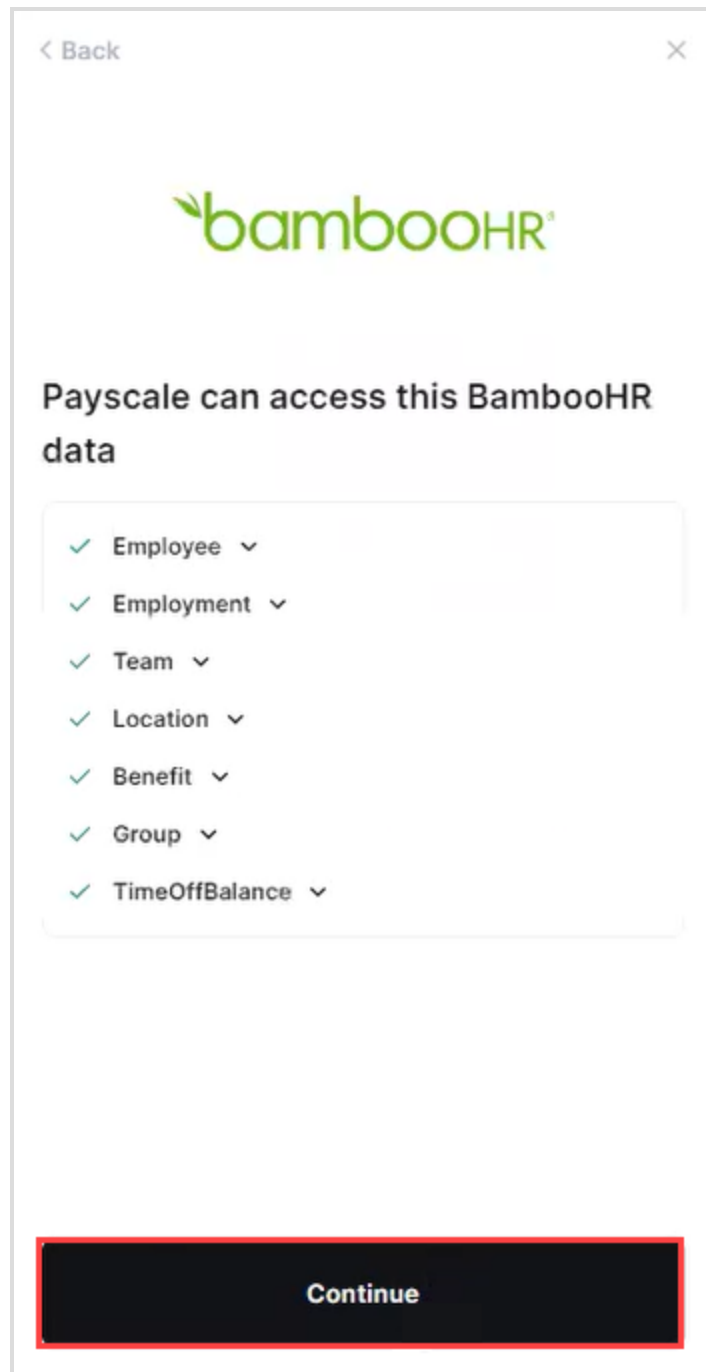
f. Once you connect, click **Continue**.



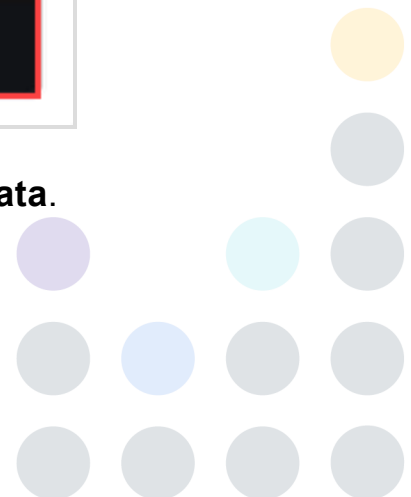


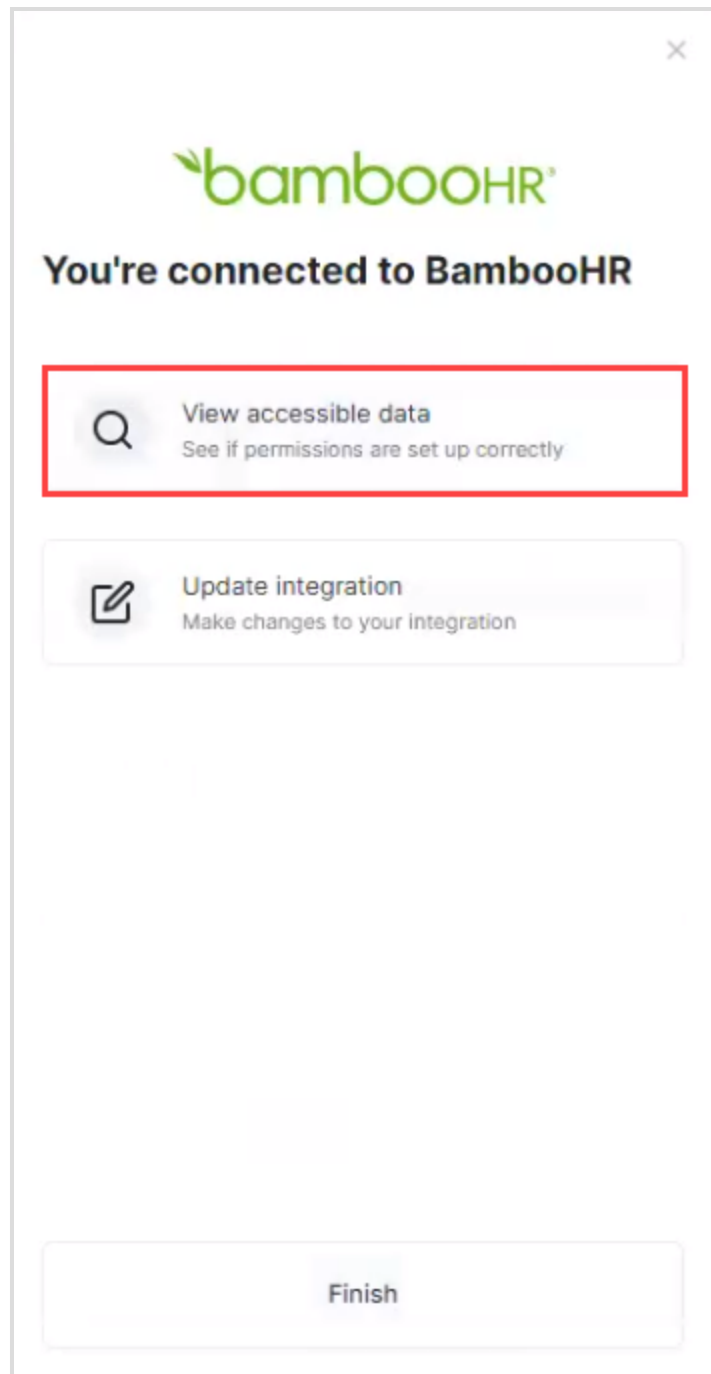
g. Review what data Payscale has access to and click **Continue**.



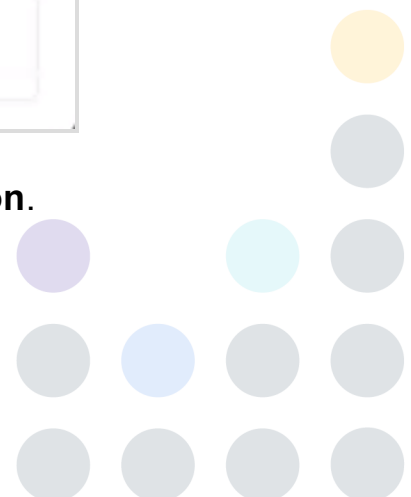


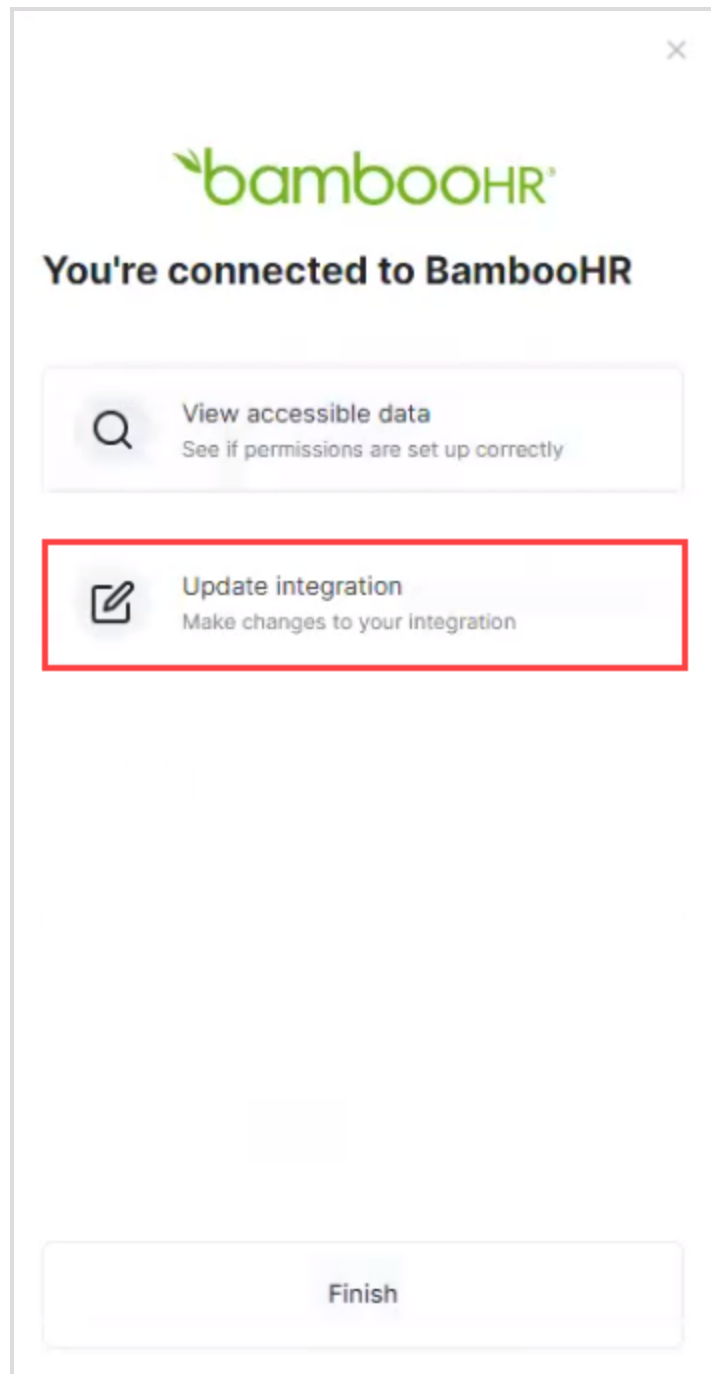
h. To view accessible data, click **View accessible data**.



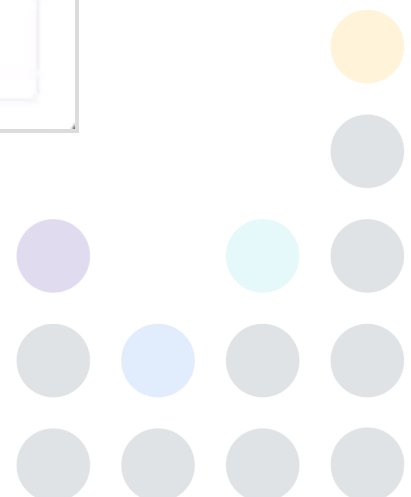


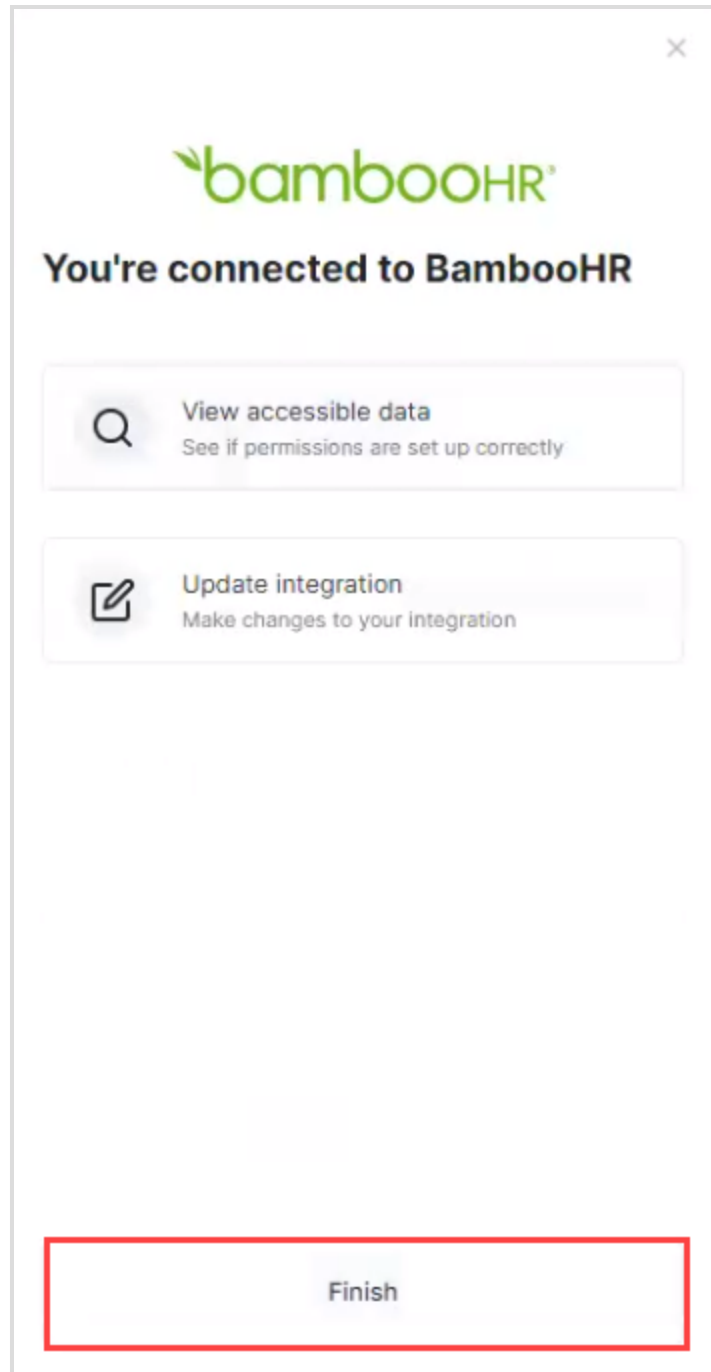
- i. To update the integration, click **Update integration**.



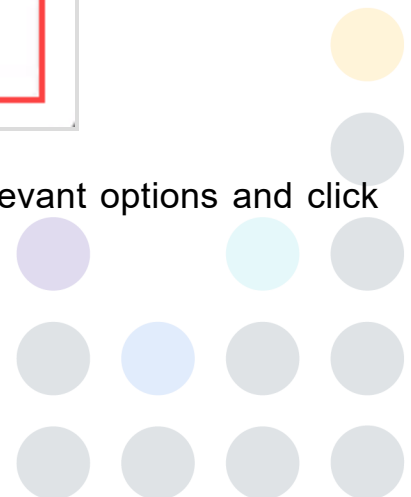


j. Click **Finish**.





5. To answer the necessary questions, enable the relevant options and click **Next**.



Data Mapping STEP 3/3

The default field to be mapped to the 'Pay Market' field in Payfactors is 'location'/'work location' field in your HRIS system.

Is this an acceptable mapping for the 'Pay Market' field? Yes No

Do you have any other custom/User-Defined Fields that need to be mapped? Yes No

6. From the **Confirmation** window, click **OK**.

Confirmation

Your organizational data is now ready to be sent to Payfactors.

Once your data has been validated, you will receive an email with the results of your test load.

If you have any questions, please submit a ticket.

